

SOP for TWO PERSON CREW – BROUWER HARVESTER



NOTE: ONLY COMPETENT, TRAINED & AUTHORISED PERSONS ARE TO OPERATE THIS TYPE OF MACHINE

Failure to operate this machine in accordance with the Operator's Manual could result in serious personal and / or equipment damage. If clarification of any section of the Operator's Manual is required, contact the manufacturer.

The operator and stacker(s) are to maintain three points of contact while mounting or exiting this machine.

Ensure a safe and healthy workplace - Workplace Health & Safety is everyone's responsibility.

PRE-OPERATIONAL SAFETY CHECKS	✓
Before commencement of any work with / on this machine, you acknowledge by ticking the checkbox that you have read and understood the 'BROUWER HARVESTER' Operator's Manual.	
Inspect the Brouwer Harvester (cutter) and ensure that there are no visible faults:	
<ul style="list-style-type: none"> Fluid leaks (report any leaks immediately to Maintenance Manager) Safety guards are in place (report if guards are not in place to Maintenance Manager) Wheels/tyres in good order (report any tyre defects immediately to Maintenance Manager) 	
Ensure all operators have and wear appropriate PPE i.e. steel capped shoes, hi-vis clothing, gloves, safety glasses, sun screen and hearing protection.	

OPERATIONAL SAFETY CHECKS	✓
1. Driver and stacker to maintain three points of contact when climbing on the cutter. (One point of contact is the Red Handle)	
2. The operator must be in full control of the machine at all times	
3. Before starting the cutter, the driver is to ensure all levers are in their neutral positions; the parking brake is engaged; the clutch pedal is depressed; and start the cutter in neutral.	
4. Driver to drive at safe speeds suitable to conditions at ALL times.	
5. Driver proceeds to the pallet storage area, parks machine, selects neutral and secures the handbrake. The crew loads empty pallet and then boards the machine safely as per 1 above.	
6. Proceed to cutting face in paddock and commence cutting turf (As per training).	
7. At all times be aware of your surroundings in order to identify potential obstacles/ hazards.	
8. Near the completion of the pallet or run the driver disengages the auto steer, lifts the cutter head after stopping the tractor and conveyor, and travels to the loading area to unload the pallet.	
9. Driver lowers pallet to ground and moves forward and then lifts tractor forks up and then repeat steps 5 to 8 above.	
10. If reverse must be used then this must only be done in low range. Do NOT reverse the machine at high speed.	
11. Before reverse travel is engaged the stacker(s) must, at all times, remove themselves from the stacking platform to a safe location clear of the machine and in view of the operator.	
12. The stacker(s) must not be on the rear of the machine while moving in reverse at any time.	

This SOP does not necessarily cover all possible hazards associated with the machine & should be used in conjunction with other references. It is designed to be used as an adjunct to teaching Safety Procedures & to act as a reminder to users prior to machine use.

DATE:	SIGNATURE:
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HOUSEKEEPING	✓
After use wash down cutter thoroughly	
Park in designated area, select neutral, secure handbrake and shut down machine	

ADDITIONAL NOTES/COMMENTS
Do not modify or add to this equipment or use it for any other purpose than it was designed to do without the manufacturer's authorisation. Unauthorised modifications may impair function and / or safety and affect machine life.
Ensure the pre-installed reversing mirror or authorised after-market reversing mirror is installed and offers clear vision and is in working order.
Ensure the pre-installed reversing 'Back-up Alarm' and Warning Light or authorised after-market reversing Back-up Alarm' and Warning Light are installed and in working order.
This machine is not intended for use on public roads. It is the responsibility of the owner and / or user of this machine to ensure that it is legal to use the harvester on public roads in the country, state or jurisdiction in which the machine is to be used.
Operating the machine safely requires the full attention of the operator. Do not wear radio or music headphones whilst operating this machine.
If possible avoid operating the turf harvester in wet conditions.
Preventative & Routine Maintenance is essential for the continued safe operation of tractors and turf harvesters. Ensure maintenance is carried out regularly by people qualified to do so. This is of particular importance on PTO drive machines where driven and fast moving parts can fly off at high speed if wearing parts are not properly maintained.
If harvester or tractor starts to vibrate or makes a new noise, stop tractor safely using method described in the operator's manual.
NEVER take shortcuts and step, climb or jump over a PTO or conveyors whether it is running or not!!!

In the event of a Medical Emergency or any other Life Threatening Emergency use the nearest telephone and dial Emergency (000) and request the appropriate emergency service. Detail the emergency and clearly follow the advice of the emergency operator.

EMERGENCY CONTACTS	
Name	Phone

FAILURE TO FOLLOW THESE INSTRUCTIONS AND PROCEDURES MAY RESULT IN EQUIPMENT MALFUNCTION OR DAMAGE, SERIOUS INJURY OR EVEN DEATH!

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